

# Blakemore House

conferences weddings

the corporate collection



In partnership with Forty Hall Banqueting of Enfield and Richmond Creative Events Catering of London.

# our values



## Prestigious Places

Our unique selling point is our outstanding customer care and attention to detail and we ensure that we always exceed expectations. We will discuss, advise and ensure that every detail is covered to make your event all you could hope for.

## Professional People

We believe in offering a personal service. From your first call right through the planning stage to the day of your event the team is with you every step of the way. We understand the importance of careful logistical planning and are focused on every detail to ensure the success of your day.

## Perfect Parties

At Blakemore House we mean business, but that doesn't mean that we don't know how to throw a good party. We have an extensive range of sumptuous menus and are known for our creative flair. We can provide the venue, food and special touches to add the sparkle to your next corporate event.

# facilities and rates



## Facilities

- A Victorian Manor House
- Surrounded by 6 acres of beautiful grounds  
Conveniently located between Stevenage and Hitchin
- Just 2 minutes from the A1(M)
- Capacity for up to 300 delegates theatre style
- Break out areas available
- Flexible room hire and day delegate packages
- All rooms have natural daylight and blackout facilities
- Disabled access and facilities
- Friendly and attentive service
- Over 100 free parking spaces onsite
- Onsite hotel accommodation
- Full range of AV equipment

## Venue Capacity

	Theatre Style	Cabaret Style	Boardroom	Banquet	Reception
<b>The Garden Room</b>	300	200	50	250	300
<b>The Rosemary Room</b>	150	120	-	150	200
<b>The Thyme Room</b>	100	40	40	80	100
<b>The Marjoram Room</b>	50	40	20	50	80
<b>The Sage Room</b>	20	24	20	20	50
<b>The Bay Room</b>	-	-	24	24	-

## Venue hire prices (Monday to Friday 8.30am – 5.00pm)

The Garden Room	from £400.00 ex VAT
The Rosemary Room	from £300.00 ex VAT
The Sage, Bay, Marjoram and Thyme Rooms	from £200.0 ex VAT

## Day delegate rates from £34.00 ex VAT, including:

- Room hire (8.30am – 5.00pm)
- Arrival, mid morning and afternoon tea and coffee with snacks
- 2 course buffet lunch
- Mineral water and delegate stationery
- Flipchart with pads and pens and projection screen
- WiFi access for all delegates

# menu options



## **Blakemore House Cold Finger Buffet**

Included in day delegate rate

A selection of freshly made sandwiches on a variety of breads

Roasted vegetable and hummus wraps

Tomato and mozzarella bruschetta

Tarts with feta cheese and shallots

Crudités with a selection of Greek and Mediterranean dips

Chicken skewers marinated in ginger, lemon and coriander  
with a chilli mayonnaise

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Flapjacks and chocolate brownies

Seasonal fresh fruit platter

(£16.50 ex VAT non package rate)

## **Blakemore House Hot Finger Buffet**

£2.00 supplement to day delegate rate

World selection of sandwiches on a variety of breads

Mini toad in the hole with red onion chutney

Skewers of sesame beef with chilli dipping sauce

Seared salmon with a dill dip

Thai crab cakes with wasabi mayonnaise

Homemade pizzas with peppers, artichokes and parmesan

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Chocolate éclairs

Fresh fruit kebabs

Strawberry and clotted cream tarts

(£18.50 ex VAT non package rate)

Mineral water, tea and coffee are served with lunch. Additional beverages can be found on the next page.

# alternative menus and drinks



## Healthy eating cold buffet

£16.50 per person, or included in day delegate rates

## Oriental hot and cold buffet

£19.50 per person or £3.00 supplement to day delegate rates

## Bowl food menu

£25.00 per person or £8.50 supplement to day delegate rate

## Cold fork buffet

£30.00 per person or £13.50 supplement to day delegate rate

## Hot fork buffet

£32.50 per person or £16.00 supplement in day delegate rate

Full menus available on request. If you can't find the perfect menu for your event our executive chef would happily create a menu based on your exact requirements. All prices are excluding VAT

## Hot drinks

Coffee and a selection of traditional and herbal teas with biscotti - £2.75

Coffee and a selection of traditional and herbal teas with brownies - £3.50

## Soft drinks

Orange juice	£6.00 per litre jug
Apple juice	£6.00 per litre jug
Cranberry juice	£6.00 per litre jug
Elderflower presse	£6.00 per litre jug
Still and sparkling mineral water	£3.75 per litre bottle

## Wines and beers

House wine (red, white or rose)	£12.95 per bottle
House sparkling Chardonnay Brut	£13.95 per bottle
House Brugnion Champagne	£24.80 per bottle
Selection of bottles beers from	£2.95 per bottle

Full wine and drinks list available on request.

# services and contact details



When you book an event at Blakemore House you are not only booking an event space, you are booking an event management service. If there are any items or services you need to create your vision we can help, from flowers and chocolate fountains to audio visual sets and sound equipment. You name it, we can get it for you and make your life easier by providing one bill for the whole event. Here are a few popular ideas:

## Audio Visual

6ft screen	£20.00
Flip charts	£20.00
LCD projector	£150.00
PA system	£100.00
Microphone	£50.00
Staging	from £40.00
Laptop	£100.00
Technical support	£30.00 per hour
Collection and delivery	£25.00 per event

## Decoration

Coloured linen	from £9.00
Chair covers (with bow)	£3.65 per chair
Balloons	from £10.00
Chocolate fountains	from £450.00

For pricing for any additional services please contact the events team. All prices are excluding VAT.

## Contact us

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